

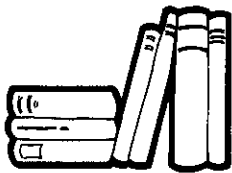
# CLA REVIEW COURSE

## MCC Paralegal Program *Fall 2007*



*This is a noncredit course for those preparing to take the National Association of Legal Assistants Certified Legal Assistant Examination.*

Sept. 20	6 - 7:30 p.m., <i>Orientation and Mini exam</i>	7:30 - 9 p.m., <i>Judgment and Analytical Ability</i>
Sept. 27	6 - 7:30 p.m., <i>Communications</i>	7:30 - 9 p.m., <i>Ethics</i>
Oct. 4	6 - 7:30 p.m., <i>General Law/Federal Court System</i>	7:30 - 9 p.m., <i>Legal Research</i>
Oct. 11	6 - 7:30 p.m., <i>Administrative Law</i>	7:30 - 9 p.m., <i>Criminal Law</i>
Oct. 18	6 - 7:30 p.m., <i>Business Organizations</i>	7:30 - 9 p.m., <i>Real Estate</i>
Oct. 25	6 - 7:30 p.m., <i>Litigation</i>	7:30 - 9 p.m., <i>Contracts</i>
Nov. 1	6 - 7:30 p.m., <i>Family Law</i>	7:30 - 9 p.m., <i>Estate Planning/Probate</i>
Nov. 8	6 - 7:30 p.m., <i>Bankruptcy/Judgment &amp; Analytical Revisited</i>	



**REQUIRED BOOKS:** *NALA CLA Review Manual and CLA Study Guide and Mock Exam*  
 Available from National Association of Legal Assistants, [www.nala.org](http://www.nala.org), West Publishing or local bookstores, ISBN 0-314-20621-3 (1997ed.)  
 NALA CLA examination date is **Nov. 30 & Dec. 1, 2007**. Registration deadline for the exam is **Oct. 1, 2007**.

Registration forms and information are available from:  
 NALA, Inc., 1516 S. Boston Avenue, Suite 200, Tulsa, OK 74119, 918-587-6828, [www.nala.org](http://www.nala.org)



**Date: Thursday, Sept. 20 - Nov. 8, 2007, 6 - 9 p.m.**  
**Place: Dolphin Towers, Downtown Sarasota**  
**Fee: \$125, CRN: 15016**

Rev. 4/07

**CALL TO REGISTER 941-572-5203** or complete and mail the registration form.

Adult education classes do not apply toward a college degree. MCC is an equal access/equal opportunity institution.

### REGISTRATION FORM

*Please register me for the CLA Review Course (CRN: 15016) Thursday, Sept. 20 - Nov. 8, 2007, fee: \$125.*

Name \_\_\_\_\_ E-Mail \_\_\_\_\_

Have you attended MCC in the past?  Yes  No, If yes, under what name(s) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security Number \_\_\_\_\_ Telephone (work) \_\_\_\_\_ (home) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Gender  Male  Female

Ethnicity  White  Black  American Indian or Alaskan Native  Asian or Pacific Islander  Hispanic  Other \_\_\_\_\_

Citizenship  U.S.  Permanent Resident Alien  Nonresident Alien

Enclosed is Check # \_\_\_\_\_ or charge my  MasterCard  Visa Account Number \_\_\_\_\_ Expires \_\_\_\_\_

Signature (credit card user) \_\_\_\_\_

Mail to: Manatee Community College Corporate & Community Development, P.O. Box 1849, Bradenton, FL 34206